

**All IFS User Group Meeting  
Monday June 2, 2025  
9:00 a.m.  
In-Person at Arrowwood**

**Present:**

Jamie Bachtle	Freeborn County	Michelle Knutson	Big Stone County
Melanie Bahl	Chippewa County	Bridgitte Konrad	Chisago County
Kathy Bauer	Rice County	Amy Lombardo	Chisago County
Lynn Boraas	Carver County	Lisa Meredith	MnCCC
Julie Bruns	CPT	Tina Matter	HPH
LaRae Cassens	Freeborn County	Ashley Moscho	Benton County
Jen Derosier	TriMin Systems	Dominique Mueller	Counties Providing Technology
Vicki Doehling	Douglas County	Ashley Neimeyer	Chippewa County
Amy Dykstra	Nobles County	Pat Paquin	Freeborn County
Jon Eckel	Chisago County	Al Paulson	Clearwater County
Maggie Fennell	Countryside Public Health	Teresa Reisdorfer	Goodhue County
Hannah Fischer	Benton County	Carolyn Rempel	Cottonwood County
Denise Gaida	Todd County	Samantha Rux	Beltrami County
Kelly Hendrickson	Freeborn County	Jon Stratis	TriMin Systems
Erin Hultgren	TriMin Systems	Becky Toso	Cass County
Lisa Huberty	TriMin Systems	Jackie Traut	Benton County
Daniel Jean	Roseau County	Matt Troska	McLeod County
Cindy Jensen	Mower County	Kevin Venenga	Dodge County
Lori Johnson	Clay County	Kristin Waddell	Chisago County
Sherlyn Kapsner	Sherburne County	Sara Wersinger	Pope County
Angela Kloewpka	Carver County	Emily Wick	MnCCC
Marie Knutson	Hubbard County		

**Call to Order:**

LaRae Cassens called the meeting to order at 9:00 a.m. We took a roll call and introduced ourselves. We did not meet a quorum and spent a few minutes trying to gather a proxy quorum but were unable to do so. We began unofficially doing business at 9:15 a.m.

**Agenda/Minutes:**

As we did not have a quorum, we did not approve the agenda nor minutes.

**Financial Report and Proposed 2026 Fees:** *Lisa Meredith and Emily Wick*

Lisa shared that we are looking at spending all of our Enhancement Fund money by the end of the year as we are making needed improvements to IFS. She re-visited the enhancement request process and reminded us that we can do anything we need to; please submit an enhancement if you wish to. Any security related or needed enhancements will be done, even if we need to use Modernization money as a last resort.

Our proposed fees for 2026 stand at \$1,350 per office or \$2,700 per county with a flat increase for Maintenance and Support to \$8,800 (15% discount for MSCC's level 1). This leaves us a little over \$12,000 to put into the Enhancement Fund, which brings that Fund to about \$200,000 for the year.

**Elections:**

Since we did not meet a quorum, we could not hold an election for officers. We discussed who might be interested and several of us volunteered, Pat Paquin as Vice-Chair, LaRae Cassens as Recording Officer, Kristin Waddell as At-Large A/T Finance Representative 1, and Matt Troska as Southern IT Representative. Emily will reach out to Dan Jones, Martie Monsrud, and Waylon Welvaert to see if they would like to continue their positions. She will gather the list of nominees and conduct a poll vote. Lisa then advocated for a Training Committee Chair, explaining what goes into that position.

**Adjourn:**

Meeting was adjourned at 9:33 a.m.